

# Adopted

## Town of New Boston Selectmen's Meeting October 21, 2013

**PRESENT:**

Rodney Towne	Selectman	
Dwight Lovejoy	Selectman	
Christine Quirk	Selectman	Absent
Peter Flynn	Town Administrator	

No members of the public were present.

**A. CALL TO ORDER:** A regular meeting of the Board of Selectmen was called to order by Rodney Towne at 6:00M beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Rodney moved to approve the consent agenda. Dwight seconded the motion. All were in favor. 2-0

**B. PUBLIC FORUM:** None.

**C. APPOINTMENTS:** None.

### **D. OLD BUSINESS:**

**Item 1: Adoption of the Minutes of October 7, 2013:** The Selectmen reviewed the minutes of the October 7, 2013 meeting. Rodney moved that the minutes be accepted as presented. Dwight seconded the motion. All were in favor. 2-0

### **E. NEW BUSINESS:**

**Item 2: Updates on Year to Date Expenses and Revenues-Peter Flynn:** Peter reported the budget is going at a good pace. No department budget is in danger or any issues expected. The budget is good and there is potential to create 2014 Warrant Articles to include funding (partial or fully) through surplus funds. Revenues have improved since last month.

**Item 3: Presentation re: New Copier Lease for Town Hall-Peter Flynn:** Peter reported that this year Town Hall employees have been somewhat frustrated due to frequent breakdowns of the large copier. It is seven or eight years old. At one point it did not work for almost two weeks. The Town Hall does have a smaller copier employees were primarily using during this time. The copier lease includes service and Mr. Flynn noted that the company's service has been excellent in the past. Laura discussed replacing the large copier with the representative. There is one year left on the lease for both copiers. The representative prepared a proposal to replace both copiers with a new lease and copier buyout. Desired features for a copier were discussed at Department Manager meetings. One of the new copiers would have the capability of printing color. The other would print 11" by 17" documents and they would contain a 'drop box' system to store printing jobs from each employee's computer. The copiers have been chosen that would

cost a little more but be more efficient. Additional quotes were not obtained due to the lease situation. The Selectmen authorized re-writing the lease to include two new copiers and to budget accordingly for 2014.

**Item 4: Selectmen's Authorization for Town Administrator to sign Memorandum of Understanding between the NBCS, Recreation Commission and Town of New Boston Re: Storage Shed:** Rodney moved to authorize the Town Administrator to sign the Memorandum of Understanding between the NBCS, Recreation Commission and Town of New Boston Re: Storage Shed. Dwight seconded the motion. All were in favor. 2-0

**Public Forum:** None.

#### **F. OTHER BUSINESS:**

##### **Item 4: Town Administrator's Report:**

- **Thibeault Gravel Pit Letter:** A letter went out to Thibeault. Code Enforcement Officer Ed Hunter started the process per town counsel recommendation.
- **Response letter-Tris Construction:** Sent on October 16.
- **Correspondence to Planning Coordinator:** Sent last week per legal counsel recommendation.
- **Complaint:** Dwight brought in a complaint last week that was resolved by phone call and a memorandum was prepared.
- The Road Agent attended the state auction as discussed at the last meeting. The Highway Department equipment sold for approximately \$11,500. The Road Agent did not purchase the compressor.
- The first Finance Committee meeting is Thursday at 6:30 PM.

##### **Item 5: Selectmen's Reports:**

Dwight attended the recent Planning Board meeting where they discussed the following:

- The final inspection of Sizemore Trucking office was approved.
- David Litwinovich presented a good update on the water management plan.
- The New Era Trust subdivision was approved. The sitewalk went well.
- Better communication has been received lately from Town Engineer Kevin Leonard.
- Thibeault submitted a change to Susan Road where they planned to leave the large rocks along the road. The Road Agent decided he wanted loam and grass in the area.
- The Planning Board is progressing on administrative items.

Rodney reported on the 250<sup>th</sup> Anniversary Committee activities:

- The bus tour was well attended and enjoyed.
- Rodney attended the Halloween Bash as a costume judge.
- The 250<sup>th</sup> Celebrations are coming to an end. The events were a success. A couple more events will be held ending with a New Year's Eve bonfire.

**ADJOURNMENT:** Rodney made a motion to adjourn the meeting at 6:22 PM. Dwight seconded the motion. All were in favor. 2-0

*Prepared by Maralyn Segien*